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PR-2024-1008-228769



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092724-0687**PR No.: **STF-2024-10-02456**Date: **10-08-2024**Dept./Office: **ULC**Category: **Food & Food
Ingredients**Section/End-User: **Maegan Lou A. Aruta**Project Title/Code: **ULC-2025-STF-Office Supplies and
Equipment**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Assorted Coffee/Milk & Chocolate powder	packs	1	2,200.00	VICENTE A. GILOS	2,200.00
2	Chocolate Bars	boxes	10	150.00	VICENTE A. GILOS	1,500.00
3	Snacks AM	set	80	80.00	VICENTE A. GILOS	6,400.00

Specification:

- one serving of snacks
- one serving of softdrinks

	TOTAL					10,100.00
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Purpose: **ULC-2025-STF-Office Supplies and Equipment**

Checked by:

ALEXANDER L. CABRAL

Funds Available:

ALICIA M. FLORES

TWG - Food & Food Ingredients

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

MAEGAN LOU A. ARUTA

Noted by:

VICENTE A. GILOS**UNIT HEAD, PROJECT LEADER**

Approved by:

PROSE IVY G. YEPES**PRESIDENT, VSU**