



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **ODF**PR #: **GF-2020-10-00261 / 0997**Date: **10-14-2020**Section/End-User: **Jocelyn T. Co**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **ODF 2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ready-Made Curtain (RMC), Cream color	pc	8	450.00	LOUELLA C. AMPAC	3,600.00

**Specification:**

Dimension: 60"x84"





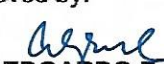
Color: Cream/Beige

Fabric Material: Synthetic Fabric or any light material which allows air and light to pass through

Design: Plain, most importantly – NO Flowers and Lace

	<b>TOTAL</b>					<b>3,600.00</b>
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Purpose: For Office Use

Checked by:	 <b>LEO A. MAMOLO</b>	Funds Available:	 <b>MYRNA S. PANCITO</b>
	<b>TWG - Office Furniture &amp; Fixture</b>		<b>HEAD, BUDGET OFFICE</b>
Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	<b>JOCELYN T. CO</b>	<b>LOUELLA C. AMPAC</b>	<b>EDGARDO E. TULINO</b>
Designation:	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>PRESIDENT, VSU</b>