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PR-2025-0815-291778



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

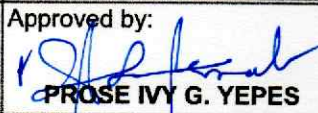
PURCHASE REQUEST

PPMP No. : **PPMP-2025-071725-1311**PR No.: **GF-2025-08-01038**Date: **08-15-2025**Dept./Office: **DSEd**Category: **Office Equipment**Section/End-User: **Ashierah Rhyce B. Esco**Project Title/Code: **DSEd-GF Incentives from the
topnotchers and 100% passing rate LEPT 2025**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	External Hard Disk Drive (Portable, 1TB), USB 3.1	unit	4	3,500.00		14,000.00
Specification: • Type: Portable • Capacity: 1TB • Interface: USB 3.1 (Max. 5 Gb/s) • Texture: Plastic/Rubber • Operating Voltage: DC 5V, 900mA • System Requirements: ◦ Windows XP / Vista / 7 / 8 / 8.1 / 10 ◦ Mac OS X 10.6 or later ◦ Linux Kernel 2.6 or later • Additional Features: Shock-absorbing						
2	Ink, Epson 003, Genuine Black 65mL	btl	15	380.00		5,700.00
3	Ink, EPSON 003, Genuine Cyan 65mL	btl	10	400.00		4,000.00
4	Ink, EPSON 003, Genuine Magenta 65mL	btl	15	400.00		6,000.00
5	Ink, EPSON 003, Genuine Yellow 65mL	btl	15	400.00		6,000.00
6	SD/Micro SD Card Reader Writer USB 2.0 Memory Card Reader OTG Adapter Viewer Micro SD/TF Compact Fla	set	2	500.00		1,000.00
TOTAL						36,700.00

Purpose: For Office Use

Checked by:	Funds Available:
 NORMAN O. VILLAS TWG - Office Equipment	 ALICIA M. FLORES HEAD, BUDGET OFFICE

Signature:	Prepared by: 	Noted by: 	Approved by: 
Printed Name:	ASHIERAH RHYCE B. ESCO	CHRISTY M. DESADES	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU