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PR-2023-0809-136729



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 201-5-1503-2024-2-0-0

Dept./Office: **DMath**PR No.: **GF-2023-08-01530**Date: **08-09-2023**Section/End-User: **Genalyn M. Apas**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **DMath-2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Sliding Paper Cutter	unit	1	2,550.00		2,550.00

Specification:

Working Area: A3 and A4

Cutting Capacity: 16 sheets

Packing Weight: 5 kg

Material: Metal

Available Size: A3 and A4

Packing Measurement: 56x34x11 cm

Other Specifications: Heavy duty for Vinyl, Cardboard Paper

	TOTAL					2,550.00
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Purpose: For office use.

Checked by:

LEO A. MAMOLO

TWG - Office Equipment

Funds Available:

for ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	GENALYN M. APAS	EUSEBIO R. LINA JR.	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU