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PR-2024-0404-189560



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 26-5-1132-2024-0-0-1

Dept./Office: ITEEM

PR No.: GF-2024-04-00992

Date: 04-04-2024

Section/End-User: Shaira B. Manapsal

Category: Printing Services

Funding Source: General Fund - MOOE

Project Title/Code: Advanced Education

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Certificate</b>	pc	10	40.00		400.00
<b>Specification:</b>  For Farmers' Training:  thick special paper color white  two certificate/ A4 size paper						
2	<b>Tarpaulin printing (3ft. x 6ft.)</b>	piece	1	540.00		540.00
<b>Specification:</b>  <ul style="list-style-type: none"> <li>• Full Color</li> <li>• Customized design</li> <li>• Design will be given by end user</li> </ul>						
<b>TOTAL</b>						<b>940.00</b>
Purpose: For ITEEM Anniversary						
Checked by:				Funds Available:		
JUDE NONIE A. SALES				ALICIA M. FLORES		
TWG - Printing Services				HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:		
Printed Name:	SHAIRA B. MANAPSAL	TEOFANES A. PATINDOL		PROSEMY G. YERES		
Designation:		UNIT HEAD, PROJECT LEADER		DANIEL LESLIE S. TAN		
				PRESIDENT, VSU		