



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



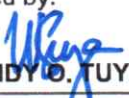
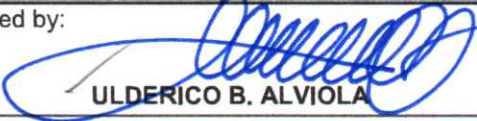

PURCHASE REQUEST

Dept./Office: **MMDC**
Section/End-User: **Windy O. Tuyan**
Funding Source: **Special Trust Fund**

PR No.: **STF-2022-07-00902**
Category: **Professional Services**
Project Title/Code: **UIC-2022**

Date: **07-07-2022**

| Item # | Item Description | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|---|--|------|-----|------------|---------|------------|
| 1 | Flower and plant decorations for 2022 Graduation Set | lot | 1 | 20,000.00 | | 20,000.00 |
| Specification: <ul style="list-style-type: none">Plant and flower decoration at the RDE HallFor 1-week use for shooting of the Graduation Ceremonies during the approved schedule | | | | | | |
| 2 | Multimedia Production and Arch-Roofing Setup for VSU Graduation 2022 | lot | 1 | 290,000.00 | | 290,000.00 |
| Specification: <p>Specification:</p> <ol style="list-style-type: none">Provide complete multimedia LED projection screens for large audience production.Provide arch-roofing for the stage that will also cover the extension podiums for the live production.Provide cameras and other multimedia equipment for the event coverage and livestreaming.Provide digitally-controlled lights and sound system for large audience production.Provide complete studio lighting (key, fill, block) for Graduation 2022 set at RDE Hall or other identified location.Should be able to provide alternative or backup power in case of power interruptions.Lighting trusses for indoor use.Colored LED lights for accent- must have at least green and yellow for use during the duration of the shoot for 2022 Graduation (2-3 weeks).Should stay within Baybay City only in accordance with local IATF guidelines and health protocols for the whole duration of the production. | | | | | | |

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|---|--|---|---|--|--|--|--|
| TOTAL | | | | 310,000.00 | | | |
| Purpose: For VSU Graduation 2022 | | | | | | | |
| Checked by:  MARLON G. BURLAS TWG - Professional Services | | | | Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE <i>CP Unit's Office</i> | | | |
| Signature: | Requested by:  | Noted by:  | Approved by:  | | | | |
| Printed Name: | WINDY D. TUYAN | ULDERICO B. ALVIOLA | EDGARDO E. TULIN | | | | |
| Designation: | END USER | UNIT HEAD, PROJECT LEADER | PRESIDENT, VSU | | | | |