



PURCHASE REQUEST

Dept./Office: **MMDC**PR #: **STF-2021-09-01156**Date: **09-29-2021**Section/End-User: **Windy O. Tuyan**Category: **Food & Food Ingredients**Funding Source: **Special Trust Fund**Project Title/Code: **OFFICE OF THE PRESIDENT-2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals/Dinner	packs	40	150.00		6,000.00

Specification:

Meals/Dinner Menu:

- Rice
- Drinks
- Vegetable Salad
- Sweet and Spicy Pork Ribs
- Steamed Chicken Whole
- Tinola Fish
- Dessert

2	Snacks for VSU Graduation 2021	packs	40	150.00		6,000.00
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Specification:

Snacks Menu: (packed in paper container/styro with fork and spoon)

Lasagna and Bread

Carrot Juice

TOTAL**12,000.00**

Purpose: For VSU Graduation 2021

Checked by:

VENICE B. IBAÑEZ

Funds Available:

ALICIA M. FLORES

TWG - Food & Food Ingredients

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

WINDY O. TUYAN
END USER

Noted by:

ULDERICO B. ALVIOLA
UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN
PRESIDENT, VSU