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PR-2025-1013-303294



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : PPMP-2025-100325-1435

PR No.: GF-2025-10-01250

Date: 10-13-2025

Dept./Office: GSO

Category: Calibration
 Services

Section/End-User: JANNA MARI ROSE J. CAÑO

Funding Source: General Fund - MOOE

Project Title/Code: CALIBRATION (OUTSOURCE)

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Calibration for: Analytical Balance	set	1	1,500.00		1,500.00
2	Calibration for: Analytical Balance Electronic Scale with 200g Weight	set	2	1,630.00		3,260.00
3	Calibration for: Burette (10mL to 50mL)	pc	3	1,500.00		4,500.00
4	Calibration for: Burette, 50mL with PTFE stopcock	pc	2	1,500.00		3,000.00
5	Calibration for: Digital Vernier Calliper	set	2	2,000.00		4,000.00
6	Calibration for: Glasswares	pc	1	730.00		730.00
7	Calibration for: Graduated Cylinder (10mL to 50mL)	pcs	5	600.00		3,000.00
8	Calibration for: Graduated Cylinder (100mL to 500mL)	pcs	4	730.00		2,920.00
9	Calibration for: Graduated Pipette (1mL to 25mL)	pcs	10	600.00		6,000.00
10	Calibration for: Micropipette 0.5?L to 5mL	pcs	9	600.00		5,400.00
11	Calibration for: New Micropipettor	pcs	2	1,500.00		3,000.00
12	Calibration for: pH Meter	pc	1	2,000.00		2,000.00
13	Calibration for: Pipette 0.5-10 µl	pc	1	600.00		600.00
14	Calibration for: Pipette 20-200 µl	pc	1	600.00		600.00
15	Calibration for: Pressure Cooker	set	2	900.00		1,800.00
16	Calibration for: Thermometer	pc	2	1,750.00		3,500.00
17	Calibration for: Top Loading Balance	unit	1	2,000.00		2,000.00
18	Calibration for: Triple Beam Balance	unit	2	1,200.00		2,400.00
19	Calibration for: Volumetric Flask Glass, 25mL to 100 mL	pc	6	600.00		3,600.00
20	Calibration for: Volumetric Flask, Glass, 10mL to 2000mL	pc	6	730.00		4,380.00
21	Calibration for: Volumetric Pipette, Glass, 2mL to 25mL	pcs	4	600.00		2,400.00

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
22	Calibration for: Weighing Scale, top loading 6kls	unit	2	840.00		1,680.00
23	Calibration for: Weighing Scale, table	unit	1	3,000.00		3,000.00
24	Calibration for: Wireless Temperature	pc	1	2,000.00		2,000.00
TOTAL						67,270.00

Purpose: Calibration

Checked by:

[Signature]
CLINT C. SARVIDA

TWG - Calibration Services

Funds Available:

[Signature]
for ALICIA M. FLORES

HEAD, BUDGET OFFICE

[Signature]
RAM. CHAVEZ
RDS

Signature:

Printed Name:

Designation:

Prepared by:

[Signature]
JANNA MARI ROSE J. CAÑO

Noted by:

[Signature]
CLINT C. SARVIDA

UNIT HEAD, PROJECT LEADER

Approved by:

[Signature]
PROSE IVY G. YEPES
PRESIDENT, VSU