



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **ODPP**

PR No.: **STF-2022-10-02140**

Date: **10-17-2022**

Section/End-User: **Mario C. Bantugan**

Category: **Labor Services**

Funding Source: **Special Trust Fund**

Project Title/Code: **Repair of Manila Office**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Labor Services: Repair of Manila Office	lot	1	36,000.00		36,000.00

Specification:

Provision of Labor in the execution of the ff. items of works 1 lot 36,000.00

1 Repainting of Front Façade and Hallway Ground Floor

Scope of Works:

>Installation of Scaffoldings

>Removal of Chalky Paint

>Application of Putty

>Repainting

2 Repair of Floor Flooding at Roof Deck

> Check Clogged Gutter Downspout

>Installation of Overflow Floor Drains

>Installation of Floor Nosing

>Application of Sealant @ Glass Doors

>Repair of Ceiling and Repainting

TOTAL

36,000.00

Purpose: repair manila office

Checked by:

MARLON G. BURLAS

TWG - Labor Services

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE *manila - lodgian*

Signature:

Printed Name:

Designation:

Requested by:

MARIO C. BANTUGAN

END USER

Noted by:

MARIO LILIO P. VALENZONA

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU