



GF-2020-10-00491

PPMP #: 46-5-312-2021-7-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

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PURCHASE REQUEST

BY: J.

Dept./Office: **RCCRDC**PR #: **GF-2020-10-00491 /1374**Date: **10-15-2020**Section/End-User: **Eduardo O. Mangaoang**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **CC7.CFES.1718**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	CD-R, 650-800MB/70min, w/ spindle (25 pcs/spindle)	pieces	5	14.00		70.00
2	Cover for keyboard	pieces	2	50.00		100.00
3	External Hard Disk Drive (Portable, 2TB), USB 3.0	unit	1	5,500.00		5,500.00

Specification:

- Shock-absorbing silicon casing
- Interface: USB 3.1 (Max.5Gb/s)
- Capacity: 2TB
- Texture: Plastic/Rubber
- Operating Voltage: DC 5V, 900mA
- System Requirements: Windows XP / Vista / 7 / 8 / 8.1 / 10, Mac OS X 10.6 or later, Linux Kernel 2.6 or later

4	Ink cartr Canon CL-831 color, fine cartridge	pieces	5	800.00		4,000.00
5	Ink cartr Canon PG-830 black, fine cartridge	pieces	3	750.00		2,250.00
6	Kyocera Taskalfa 2200 TK-4109 Toner	pcs	1	1,500.00		1,500.00
TOTAL						13,420.00

Purpose: Scoping project use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

TWG - IT Supplies and Equipment

Funds Available:

MYRNA S. PANCITO

HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	EDUARDO O. MANGAOANG	EDUARDO O. MANGAOANG	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU