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Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OVPRE**PR #: **GF-2020-10-00468/11106**Date: **10-15-2020**Section/End-User: **Shirley T. Nayre**Category: **Food & Food Ingredients**Funding Source: **General Fund - MOOE**Project Title/Code: **OVPRE-Extension (FFD)**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Meals (Lunch)	packs	1000	180.00		180,000.00
Specification: Lunch for 2021 FFD farmers						
2	Meals/Lunch	packs	100	200.00	SHIRLEY T. NAYRE	20,000.00
Specification: Lunch for FFD Working Committees/Guests						
3	Mineral Bottled Water	pcs	100	15.00		1,500.00
Specification: Mineral Bottled Water, at least 350mL						
4	Snacks for 2021 for Farmers, Guests/Visitors and Working Committees	packs	3000	50.00		150,000.00
Specification: Snacks for 2021 for Farmers, Guests/Visitors and Working Committees for 2021 FFD						
5	Softdrinks, at least 295ml, assorted	btls	3000	15.00		45,000.00
TOTAL						396,500.00

Purpose: For FFD farmers, guests, visitors & working committees

Checked by:		Funds Available:	
 VENICE B. IBANEZ		 MYRNA S. PANCITO	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	SHIRLEY T. NAYRE	ANTONIO P. ARAMO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU