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PR-2022-0719-49114



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OUS**PR No.: **STF-2022-07-00971**Date: **07-19-2022**Section/End-User: **Antonieta D. Israel**Category: **Printing Services**Funding Source: **Special Trust Fund**Project Title/Code: **Grad Fee MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Commencement Exercises Program	pcs	1500	100.00		150,000.00
Specification: Saddle stitch (booklet style) / size: 5.5 x 8.5" Cover: full color / back to back / Vellum board 220 gsm Inside pages: 13 sheets, back to back colored logo & pictures						
TOTAL						150,000.00
Purpose: For Commencement Exercises' Program						
Checked by: ELVIRA B. GORRE TWG - Printing Services				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature: Printed Name: Designation:	Requested by: ANTONIETA D. ISRAEL END USER		Noted by: GUIRALDO C. FERNANDEZ JR. UNIT HEAD, PROJECT LEADER		Approved by: EDGARDO E. TULIN PRESIDENT, VSU	