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PR-2022-0912-62420



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PR No.: **GF-2022-09-01565**Date: **09-12-2022**Dept./Office: **OVPAF**

Category: **Office  
Equipment**

Section/End-User: **Raquel H. Dohiling**Project Title/Code: **Early Procurement for 2023**Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Electric Rice Cooker</b>	pc	1	2,500.00	LEMUEL T. LLANO	2,500.00
<b>Specification:</b>  Rice Cooker, Stainless Steel, Heavy Duty, Non-Stick Coated Inner Pot, 8.0L capacity, 20 cups, 1300-4500W, 220V Input Voltage, with steamer						
2	<b>Hot &amp; Cold water dispenser</b>	unit	1	9,000.00	LEMUEL T. LLANO	9,000.00
<b>Specification:</b>  <ul style="list-style-type: none"> <li>• Bottom load water dispenser</li> <li>• 3 Faucets: Hot, Cold and Normal water function</li> <li>• 3-Push Button dispensing control</li> <li>• Anti-scald safety lock switch</li> <li>• Child Lock Safety feature on Hot Water Faucet</li> <li>• Floater indicator to avoid water overflow</li> <li>• Capacity: Hot - 1.2 Liters, Cold - 3.5 liters, Power Rating: Hot - 420 watts, Cold - 100 watts, R134a</li> </ul>						
3	<b>Laminator Machine, A3</b>	unit	1	5,000.00	RAQUEL H. DOHILING	5,000.00
<b>Specification:</b>  ?Heavy Duty, for A3 & A4 size, infrared heating system and adjustable temperature control with overheating protection						
<b>TOTAL</b>						<b>16,500.00</b>
Purpose: For OVPAF use.						
Checked by:  <b>LEO A. MAMOLO</b> TWG - Office Equipment				Funds Available:  <b>ALICIA M. FLORES</b> HEAD, BUDGET OFFICE		
Signature:	Requested by:		Noted by:		Approved by:	
Printed Name:	<b>RAQUEL H. DOHILING</b>		<b>DANIEL LESLIE S. TAN</b>		<b>EDGARDO E. TULIN</b>	
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	