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PR-2024-0516-197369



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-051324-0111**Dept./Office: **MMDC**PR No.: **STF-2024-05-01142**Date: **05-16-2024**Section/End-User: **Windy O. Tuyan**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **OP-2024**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Mace VSU New Logo	set	1	90,000.00		90,000.00

Specification:

For the Logo:

- (10.5 inches dia brass material 1/16" thick with 1-1/2" sidings)
- Etched letters and colored logo

Handle: 51 INCHES wood handle

Stand: 35 inches wooden stand.

Note: Over all size from head to tail is 69 inches base on the proposed layout

	TOTAL					90,000.00
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Purpose: For VSU Graduation.

Checked by: SHALOM GRACE S. VEGA		Funds Available: ALICIA M. FLORES <i>univ wide</i>	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Prepared by: WINDY O. TUYAN	Noted by: ULDERICO B. ALVIOLA	Approved by: PROSE IVY G. YEPES
Printed Name:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU <i>5/28/24</i>
Designation:			