



GF-2020-10-00472

PPMP #: 46-5-312-2021-7-0-0



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

RECEIVED
OCT 28 2020

BY: _____

PURCHASE REQUESTDept./Office: **RCCRDC**PR #: **GF-2020-10-00472 /1362**Date: **10-15-2020**Section/End-User: **Eduardo O. Mangaoang**Category: **Office Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **RCCRDC.OC.2021**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Electric fan	pc	1	2,500.00		2,500.00

Specification:

- Stand fan 16" metal blade
- Adjustable height
- three speed controller

	TOTAL					2,500.00
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Purpose: for office use

Checked by: NORMAN O. VILLAS TWG - Office Equipment	Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE
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Signature:	Requested by: EDUARDO O. MANGAOANG END USER	Noted by: EDUARDO O. MANGAOANG UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO F. TULIN PRESIDENT, VSU
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