



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 71-1-861-2024-0-0-2

PR No.: STF-2024-01-00039

Date: 01-12-2024

Dept./Office: BuO

Category: IT Supplies and  
Equipment

Section/End-User: ERLY S. ESGUERRA

Funding Source: Special Trust Fund

Project Title/Code: PY-OTHER MOOE



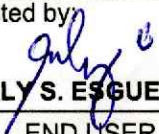

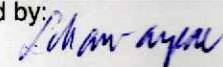
Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Flatbed document scanner w/ ADF, Ethernet and WiFi Capable	unit	1	50,000.00	ERLY S. ESGUERRA	50,000.00

### Specification:

?Color scanning: Yes  
 ?Scan speed ADF: Up to 30 ppm/60 ipm  
 ?Scan type / Technology Flatbed; ADF / CMOS CIS (Contact Image Sensor)  
 ?Scan resolution Hardware: Up to 600 x 600 dpi (color and mono, ADF); Up to 1200 x 1200 dpi (color and mono, flatbed); Optical:  
 Up to 600 x 600 dpi (color and mono, ADF); Up to 1200 x 1200 dpi (color and mono, flatbed)  
 ?Scan file format For text & images: PDF, JPEG, PNG, BMP, TIFF, Text (.txt), Rich Text (rtf) and Searchable PDF  
 ?Scan Size ADF: 8.5 x 122 in Maximum; 4.1 x 5.8 in Minimum; Flatbed: 8.5 x 14 in  
 ?Scanner advanced features Auto exposure, Auto threshold, Auto detect color, Background smooth/removal, Auto detect size,  
 Straighten content, Enhance content, Multi-feed detection sensor, Auto orient, Multicolor dropout, Edge erase, Delete blank page,  
 Merge pages, Hole fill, PDF permissions, Document separation (single page)  
 ?Duplex ADF scanning Yes  
 ?ADF capacity Standard, 50 sheets (75 g/m<sup>2</sup> paper)  
 ?Multi feed detection Yes  
 ?Light source (scanning) Light Emitting Diode (LED)  
 ?Output resolution dpi settings 75; 150; 200; 240; 300; 400; 500; 600; and 1200 ppi  
 ?Twain version TWAIN Certified. Version 2.1  
 ?Bit depth / Grayscale levels 24-bits external 48-bits internal/256  
 ?Standard connectivity USB 2.0 and USB 3.0; Built-in Fast Ethernet 10/100/1000Base-TX network port  
 ?Wireless capability Yes, Wi-Fi 802.11 b/g/n, Wi-Fi  
 ?Direct Memory Standard: 1 GB Processor speed  
 ?550 MHz /  
 ?Duty cycle (daily) Recommended daily duty cycle: 4000 pages (ADF), 100 pages (Flatbed) Media types supported Paper (banner,  
 inkjet, photo, plain), envelopes, labels, cards (greeting, index)

	<b>TOTAL</b>					<b>50,000.00</b>
--	--------------	--	--	--	--	------------------

Purpose: For Office Use

Checked by:  <b>DIONESIO I. ESTUPA</b>		Funds Available:  <b>ALICIA M. FLORES</b>	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by:  <b>ERLY S. ESGUERRA</b>	Noted by:  <b>ALICIA M. FLORES</b>	Approved by:  <b>DANIEL LESLIE S. TAN</b>
Designation:	<b>END USER</b>	<b>UNIT HEAD, PROJECT LEADER</b>	<b>OIC-PRESIDENT, VSU</b>