



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **39-5-2095-2023-7-0-7**

Dept./Office: **CN**

PR No.: **GF-2023-09-02296**

Date: **09-11-2023**

Section/End-User: **Charita D. Barbosa**

Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **100%incentive nursing**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	360° Rotatable Spin Mop with Handle	unit	5	500.00		2,500.00
Specification: • Easy Magic Floor Spin Mop Microfiber Rotating Head • 100% Brand New and High Quality • Easy to install • Super-absorbent • 360 Easy Magic Floor Spin Mop Microfiber Rotating Head with stainless drainer						
2	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	pack	5	785.00		3,925.00
3	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	pack	5	785.00		3,925.00
4	Broom, Soft (Tambo), Large, Heavy Duty	pcs	10	250.00		2,500.00
5	Dust Bin (Trash Bin), durable plastic, w/ swing-type cover, approx. 15L capacity	pcs	10	240.00		2,400.00
6	heavy duty gloves(for garbage collector and utility)	pair	10	100.00		1,000.00
7	Puncher, Heavy Duty	pieces	10	450.00		4,500.00
8	Stick Broom (tingting) 6" from the top, approx 370 pcs	piece	5	40.00		200.00
9	Trash Bag (Garbage Bag), Medium (13x13x32 inches), 10pcs/pack, Black	pack	5	40.00		200.00
TOTAL						21,150.00

Purpose: Office supply

Checked by:

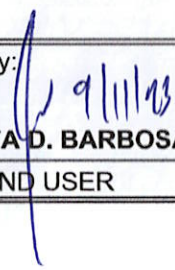
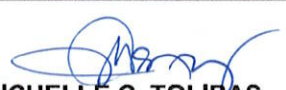
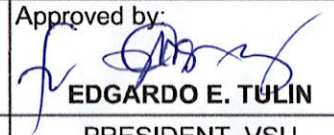
SHALOM GRACE C. SUGANO

TWG - Office Supplies

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	CHARITA D. BARBOSA	MICHELLE C. TOLIBAS	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU