



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0482**

Dept./Office: **OP**

PR No.: **GF-2024-10-02792**

Date: **10-09-2024**

Section/End-User: **Les Andre B. Pamaos**

Category: **Office Equipment**

Funding Source: **General Fund - MOOE**

Project Title/Code: **OP-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 003 Ink Bottle for Epson L3150, Black	btls	5	400.00		2,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, Black						
2	Epson 003 Ink Bottle for Epson L3150, CYAN	btls	5	400.00		2,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, CYAN						
3	Epson 003 Ink Bottle for Epson L3150, MAGENTA	btls	5	400.00		2,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, MAGENTA						
4	Epson 003 Ink Bottle for Epson L3150, YELLOW	btls	5	400.00		2,000.00
Specification: Epson 003 Ink Bottle for Epson L3150, YELLOW						
5	FUJIXEROX DC-V 2265, Developer Unit	unit	1	8,000.00		8,000.00
6	FUJIXEROX DC-V 2265, LL Drum Cartridge (imaging unit)	pcs	4	22,000.00		88,000.00
7	FUJIXEROX DC-V 2265, Toner Cartridge C (Cyan)	pcs	5	18,000.00		90,000.00
8	FUJIXEROX DC-V 2265, Toner Cartridge K (Black)	pcs	5	16,000.00		80,000.00
9	FUJIXEROX DC-V 2265, Toner Cartridge M (Magenta)	pcs	5	18,000.00		90,000.00
10	FUJIXEROX DC-V 2265, Toner Cartridge Y (Yellow)	pcs	5	18,000.00		90,000.00
11	FUJIXEROX DC-V 2265, Waste Toner Cartridge	pcs	2	3,500.00		7,000.00

	TOTAL				461,000.00
Purpose: For office use					
Checked by:			Funds Available:		
 NORMAN O. VILLAS TWG - Office Equipment			 ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:		Approved by:	
Printed Name:	LES ANDRE B. PAMAOS	CORAZON A. PADILLA		PROSE IVY G. YEPES	
Designation:		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU	