



GF-2020-10-00328

PPMP #: 10-5-823-2021-8-0-1



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DPBG**PR #: **GF-2020-10-00328 / 1008**Date: **10-14-2020**Section/End-User: **Rommel M. Garrido**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **RSPB.04.165**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	boxes	15	14.00	JULIEN R. DEROY	210.00
2	Florist Wire / Floral Wires, plastic coated, guage 18, 40cm length, 50 pcs/set	sets	1	75.00	JULIEN R. DEROY	75.00
3	Pail, Plastic, 10 li cap.	pieces	14	200.00	JULIEN R. DEROY	2,800.00
4	Paper, Bond, A4, S-24, 80 gsm	reams	2	289.00	JULIEN R. DEROY	578.00
5	Paper, Bond, Long, S-24, 80 gsm	reams	2	328.00	JULIEN R. DEROY	656.00
TOTAL						4,319.00

Purpose: For the Implementation of RSPB.04.165

Checked by: ALICIA M. FLORES TWG - Office Supplies		Funds Available: MYRNA S. PANCITO HEAD, BUDGET OFFICE	
Signature:	Requested by: ROMMEL M. GARRIDO	Noted by: JULIEN R. DEROY	Approved by: EDGARDO E. TULIN
Printed Name:	ROMMEL M. GARRIDO	JULIEN R. DEROY	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU