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PR-2023-0814-137761



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 92-5-2103-2023-7-0-1

Dept./Office: ODR

PR No.: GF-2023-08-01634

Date: 08-14-2023

Section/End-User: Jhann Mae S. Marquez

Category: Office Supplies

Funding Source: General Fund - MOOE

Project Title/Code: RPO.III.A.C

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Disposable paper cups, approx 8 oz cap., 50 pcs. per pack	packs	5	120.00	JHANN MAE S. MARQUEZ	600.00
Specification: Disposable paper cups, approx. 8 oz. cap., 50 pcs. per pack						
2	Wooden coffee stirrer, approx. 110-140mm, 500 pcs per pack	packs	1	285.00	JHANN MAE S. MARQUEZ	285.00
TOTAL						885.00

Purpose: Level II VICARP-RDE Cluster Review 2023 on August 30, 2023

Checked by:

[Signature]
 JHANN MAE S. MARQUEZ
 JED ASAPH D. CORTES

Funds Available:

[Signature]
 ALICIA M. FLORES
 HEAD, BUDGET OFFICE

TWC - Office Supplies

Signature:

Printed Name:

JHANN MAE S. MARQUEZ

Designation:

END USER

Noted by:

ROSA OPHELIA D. VELARDE

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN

PRESIDENT, VSU

8/14/23