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PR-2024-0216-179299



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 43-5-2046-2024-1-0-6

PR No.: GF-2024-02-00549

Date: 02-16-2024

Dept./Office: DSS

Category: Office Furniture
& Fixture

Section/End-User: Emelita S. Pausanos

Funding Source: General Fund - MOOE

Project Title/Code: DSS 2024 Advance ed

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office chair, with arm rest	pc	3	5,000.00		15,000.00
Specification: ?at least (580mmx600mx890-990mm) ?Butterfly Mechanism = 360 Degree Swivel Seat ?Backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric ?Seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric ?Arm: Polypropylene plastic ?Base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment						
TOTAL						15,000.00
Purpose: office use						
Checked by: LEO A. MAMOLO TWG - Office Furniture & Fixture				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by:	Noted by:			Approved by:	
Printed Name:	 EMELITA S. PAUSANOS	 SUZETTE B. LINA			DANIEL LESLIE S. TAN	
Designation:		UNIT HEAD, PROJECT LEADER			PRESIDENT, VSU	