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PR-2024-1014-230312



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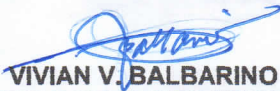
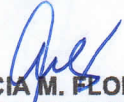
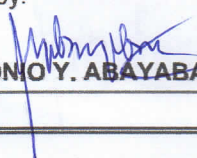
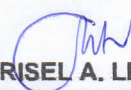
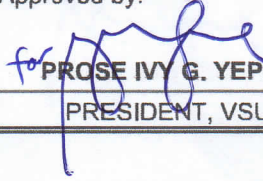
PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0049**Dept./Office: **NCRC-V**PR No.: **GF-2024-10-02983**Date: **10-14-2024**Section/End-User: **Antonio Y. Abayabay**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **NCRC A.III.C 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	5	125.00		625.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Ballpen 50 Pieces, Blue	box of 50's	1	500.00		500.00
Specification: Specification: Line Weight: 0.5mm Ink Type: Oil gel ink						
3	Broom, Soft (Tambo), Large, Heavy Duty	pcs	3	250.00		750.00
4	Cleaner, Glass, 500mL, spray type, any scent	btls	5	220.00		1,100.00
5	Clip, Paper, Big, Plastic Coated, 100pcs/box, (55mm) 120 grms	box of 50's	4	30.00		120.00
6	Clip, Paper, Small, Plastic Coated, 100pcs/box, (33mm)	boxes	6	20.00		120.00
7	Envelope, Brown, long, good quality	pcs	25	5.00		125.00
8	Envelope, Expanding, with garter tie, blue, long	pc	25	20.00		500.00
9	Folder, File, Long, 14pts, White	piece	100	10.00		1,000.00
10	Glue, Multi-Purpose, White, at least 130g (118mL)	btls	2	78.00		156.00
11	Muriatic Acid concentrated scented	gal	3	350.00		1,050.00

12	Paper, Bond, A4, S-20, 70 gsm	reams	21	253.00		5,313.00
Specification: bright white, high premium quality						
13	Paper, Bond, A4, S-24, 80 gsm	reams	2	289.00		578.00
Specification: bright white, high premium quality						
14	Paper, Photo, high gloss, A4, 230G, 20 shts/pack	pack	3	250.00		750.00
15	Pen, Permanent Marker, black, fine tip	pieces	5	60.00		300.00
16	Pen, Permanent Marker, JUMBO black	pieces	5	140.00		700.00
17	Pen, Whiteboard Marker, black	pieces	8	50.00		400.00
18	Pencil, Lead, #2, w/ eraser	pieces	20	10.00		200.00
19	Record Book, Big, 300 pages	pcs	1	155.00		155.00
20	Record Book, Big, 500 pages	pcs	3	185.00		555.00
21	Ring Binder, plastic, 25mm, 1" black	pieces	3	40.00		120.00
22	Ring Binder, plastic, 51mm 2" black	pieces	3	55.00		165.00
23	Ring Binder, plastic, 12mm, 1/2" black	pieces	3	12.00		36.00
24	Scouring Pad, big economy size, good quality	pieces	6	50.00		300.00
25	Soap, Detergent, Powder, 1 kilo/pack, any scent	kl	5	150.00		750.00
26	Soap, Dishwashing, Liquid, 250mL	btls	5	150.00		750.00
27	Staple Wire, #35	boxes	3	35.00		105.00
28	Sticker Paper, high gloss A4 size, 50 sheets/pack	pack	1	155.00		155.00
29	Tape, Double Sided, 1" x 10m	rolls	5	45.00		225.00
30	Tape, Transparent, 12mm x 50m	rolls	2	68.00		136.00
TOTAL						17,739.00

Purpose: office use

Checked by:  VIVIAN V. BALBARINO		Funds Available:  ALICIA M. FLORES ^{W 2025}	
TWG - Office Supplies <i>for 10/12/24</i>		HEAD, BUDGET OFFICE	
Signature:	Prepared by:  ANTONIO Y. ABAYABAY	Noted by:  MARISEL A. LEORNA	Approved by:  PROSE IVY G. YEPES
Printed Name:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU
Designation:			