



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-012425-0895**PR No.: **TF-2025-03-00347**Date: **03-13-2025**Dept./Office: **EO**
 Category: **Food & Food  
 Ingredients**
Section/End-User: **Marianne Joyce D. Gallego**Funding Source: **Trust Fund**Project Title/Code: **20401010-103**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Lunch Buffet Style</b>	person	250	250.00		62,500.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• Rice</li> <li>• Seafood mix</li> <li>• Fresh lumpia</li> <li>• Steamed chicken</li> <li>• Vegetable salad</li> <li>• Calamansi juice with carrots</li> </ul> with venue						
2	<b>Snacks AM</b>	set	250	80.00		20,000.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• one serving of snacks</li> <li>• one serving of softdrinks</li> </ul>						
<b>TOTAL</b>						<b>82,500.00</b>

Purpose: Snacks for UGMAD Winners, FFD Steering Committee, Guests &amp; Resource Person

Checked by:

  
**ALEXANDER L. CABRAL**

TWG - Food &amp; Food Ingredients

Funds Available:

  
**NICK FREDDY R. BELLO**

HEAD, ACCOUNTING OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

  
**MARIANNE JOYCE D. GALLEGO**

Noted by:

  
**CATHERINE C. ARRADAZA**  
 UNIT HEAD, PROJECT LEADER

Approved by:

  
**ROSE IVY G. YEPES**  
 PRESIDENT, VSU