



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

PPMP No. : 248-1-354-2023-9-0-2

PR No.: STF-2023-10-02639

Date: 10-27-2023

Dept./Office: DPSS

Category: Food & Food
Ingredients

Section/End-User: Gilda P. Nayre

Funding Source: Special Trust Fund

Project Title/Code: EXT STF - 03 Digital Story Telling

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Lunch (Buffet Style) Menu#1	person	72	200.00		14,400.00
Specification: With free venue for dining (tables and chairs) Buffet Style Menu: • Rice • Chicken Adobo • Chopsuey • Steamed Fish • Pasta • Melon juice						
2	Meals (Dinner) Buffer Style Menu #3	pc	72	200.00		14,400.00
Specification: With free venue for dining (tables and chairs) Buffet Style Menu: • Rice • Chicken Adobo • Chopsuey • Steamed Fish • Pasta • Melon juice						
3	Snacks AM (50.00)	pack	72	50.00		3,600.00
Specification:						

Choose 1 only

- Meat Bread
- Empanada
- Banana Cue
- Egg Sandwich
- Siopao
- Burger

Drinks (Choose 1 only)

- Mineral Bottled Water
- Juice
- Softdrinks

4	Snacks PM (#8)	pack	72	50.00	3,600.00
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Specification:

PM Snacks (should be packed individually)

- Buko Pie
- Soft Drinks/Lemon Juice

TOTAL					36,000.00
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Purpose: for Digital Storytelling for Primary Level (Project Digital World) on Nov. 3-4, 2023

Checked by:

10/27/23
LYNETTE C. CIMA FRANCA

TWG - Food & Food Ingredients

Funds Available:

Alicia M. Flores
ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Requested by:

Gilda P. Nayre
GILDA P. NAYRE

END USER

Noted by:

Rose P. Capulla
ROSE P. CAPULLA

UNIT HEAD, PROJECT LEADER

Approved by:

Edgardo E. Tulin
EDGARDO E. TULIN

PRESIDENT, VSU