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PR-2024-1008-228819



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : **PPMP-2025-092424-0076**

Dept./Office: **DOPAC**

PR No.: **STF-2024-10-02478**

Date: **10-08-2024**

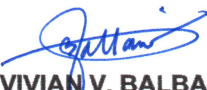
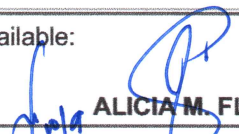

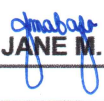
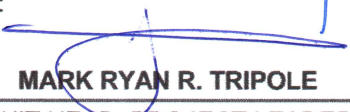
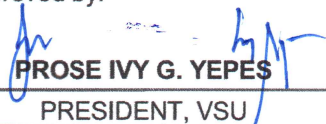
Section/End-User: **Jane M. Abapo**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

Project Title/Code: **DoPAC Laboratory Supplies 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Alcohol, Ethyl, 70% solution, 500mL</b>	btls	5	125.00		625.00
<b>Specification:</b>  ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	<b>Battery, Alkaline, Size: AA, Nominal Voltage: 1.5 volts, 2 pcs/pack</b>	pack	7	160.00		1,120.00
3	<b>Paper, Bond, A4, S-24, 80 gsm</b>	reams	60	289.00		17,340.00
<b>Specification:</b>  bright white, high premium quality						
4	<b>Pen, Ball, blue</b>	pieces	4	10.00		40.00
5	<b>Soap, Detergent, Powder, 1 kilo/pack, any scent</b>	kl	4	150.00		600.00
6	<b>Soap, Dishwashing, Liquid, 250mL</b>	btls	10	150.00		1,500.00
7	<b>Soap, hand, liquid, 250 ml</b>	btls	5	155.00		775.00
<b>Specification:</b>  • pump type						
8	<b>Tissue, Bathroom, 2 Ply, 12rolls/pack</b>	pack	2	204.00		408.00
<b>TOTAL</b>						<b>22,408.00</b>
Purpose: For Laboratory Experiment.						

Checked by:  <b>VIVIAN V. BALBARINO</b>		Funds Available:  <b>ALICIA M. FLORES</b>	
TWG - Office Supplies  10/8/24		HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Prepared by:  <b>JANE M. ABAPO</b>	Noted by:  <b>MARK RYAN R. TRIPOLE</b>	Approved by:  <b>PROSE IVY G. YEPES</b>
		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU