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PR-2024-0122-172021



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 44-5-1543-2024-7-0-0

PR No.: GF-2024-01-00221

Date: 01-22-2024

Dept./Office: DStat

Category: IT Supplies and
Equipment

Section/End-User: Molley Venice . Nuñez

Funding Source: General Fund - MOOE

Project Title/Code: DStat-2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	FujiXerox DocuCentre S2110 TONER	piece	2	2,500.00		5,000.00
Specification: FujiXerox DocuCentre S2110 Toner Color: Black						
2	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
3	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
5	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
6	Mouse, Wired, Optical, USB	pieces	10	210.00		2,100.00
Specification: ?USB Port Connectivity ?Sensor: Optical ?DPI: 1600 ?Work method: Wired ?Buttons: Left button, middle button, right button ?Scroll wheel direction: Two way ?Design highlights: Easy installation. 1600 DPI high-definition tracking engine. Anti-slip scroll wheel. Full-size, ambidextrous design						
TOTAL						14,100.00
Purpose: For office use						
Checked by: DIONESIO I. ESTUPA				Funds Available: ALICIA M. FLORES		
TWG - IT Supplies and Equipment				HEAD, BUDGET OFFICE		

Signature: Printed Name: Designation:	Requested by:	Noted by:	Approved by:
	 MOLLEY VENICE . NUÑEZ END USER	 PAULO G. BATIDOR UNIT HEAD, PROJECT LEADER	 DANIEL LESLIE S. TAN OIC-PRESIDENT, VSU