



## Republic of the Philippines **VISAYAS STATE UNIVERSITY** Visca, Baybay City, Leyte



## **PURCHASE REQUEST**

Dept./Office: DAS

PR #: GF-2021-08-00683

Date: 08-25-2021

Section/End-User: Policarpo C. Gumba Jr.

Category: Fuel & Lubricants

Funding Source: General Fund - MOOE

Project Title/Code: DAS A.III.b.1 (Higher Education\_

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost	
1	Diesel	liters	30	50.00		1,500.00	
2	Gasoline, Premium	liter	95	55.00		5,225.00	
	TOTAL					6,725.00	
Pur	pose: To fuel grass cutter for cleaning	ng DAS lawn	s and surro	undings			
Checked by:  MARLON G. BURLAS				Funds Available:  MYRNA S. PANCITO			
TWG Fuel & Lubricants				, _ h	HEAD, BUDGET OFFICE		

Requested by Signature:

Noted by:

Approved by:

Printed Name:

POLICARPO C. GUMBA JR.

MANUEL D. GACUTAN JR.

EDGARDO E. TULIN

Designation:

**END USER** 

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU