



PURCHASE REQUEST

Dept./Office: **DA**

PR #: **GF-2021-09-01020**

Date: **09-16-2021**

Section/End-User: **Milesa C. Marsado**

Category: **IT Supplies and Equipment**

Funding Source: **General Fund - MOOE**

Project Title/Code: **A.iii.b.i**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	External Hard Disk Drive (Portable, 4TB), USB 3.1	unit	1	7,000.00		7,000.00
Specification: ?Shock-absorbing silicon casing ?Interface: USB 3.1 (Max.5Gb/s) ?Capacity: 4TB ?Texture: Plastic/Rubber ?Operating Voltage: DC 5V, 900mA ?System Requirements: Windows XP / Vista / 7 / 8 / 8.1 / 10, Mac OS X 10.6 or later, Linux Kernel 2.6 or later						
2	Ink, Epson 003,Genuine Black 65mL	btl	5	350.00		1,750.00
3	Ink, EPSON 003,Genuine Cyan 65mL	btl	5	350.00		1,750.00
4	Ink, EPSON 003,Genuine Magenta 65mL	btl	5	350.00		1,750.00
5	Ink, EPSON 003,Genuine Yellow 65mL	btl	5	350.00		1,750.00
6	Ink, Epson, genuine (C) T664, 70 ml	pieces	10	350.00		3,500.00
7	Ink, Epson, genuine (M) T664, 70 ml	pieces	10	350.00		3,500.00
8	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	10	350.00		3,500.00
9	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	10	350.00		3,500.00
TOTAL						28,000.00

Purpose: IT Supplies and Equipment

Checked by: MICHAEL ANTHONY JAY B. REGIS		Funds Available: ALICIA M. FLORES	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE	
Signature:	Requested by: MILESA C. MARSADO	Noted by: ULYSSES A. CAGASAN	Approved by: EDGARDO E. TULIN
Printed Name:			
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU