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PR-2023-0823-140282



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 21-5-1223-2023-6-0-9

Dept./Office: **ISRDS**PR No.: **GF-2023-08-01998**Date: **08-23-2023**Section/End-User: **Jake Ralph P. Pilare**Category: **Office Supplies**Funding Source: **General Fund - MOOE**Project Title/Code: **VSU-IP-2023-10**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Paper, Bond, A4, S-24, 80 gsm	reams	10	289.00		2,890.00

Specification:

bright white, high premium quality

	TOTAL					2,890.00
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Purpose: Office Supplies

Checked by:		Funds Available:	
SHALOM GRACE C. SUGANO		ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	JAKE RALPH P. PILARE	MERRY JEAN A. CAPARAS	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU