



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 39-1-2095-2023-7-0-5

Dept./Office: CN

PR No.: STF-2023-08-01353

Date: 08-02-2023

Section/End-User: Charita D. Barbosa

Category: Accommodation

Funding Source: Special Trust Fund

Project Title/Code: for Pinning Ceremony

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Accommodation for Guest Speaker	room	1	900.00	MICHELLE C. TOLIBAS	900.00

Specification:

- Standard Room w/ 3 single beds
- with aircon
- with tv
- with free wifi

TOTAL**900.00**

Purpose: For accomodation and food to guest speaker

Checked by:

JULIOUS B. CERNA

Funds Available:

ALICIA M. FLORES

TWG - Accommodation

HEAD, BUDGET OFFICE

Requested by:

CHARITA D. BARBOSA

Noted by:

MICHELLE C. TOLIBAS

Approved by:

EDGARDO E. TULIN

Designation:

END USER

UNIT HEAD, PROJECT LEADER

PRESIDENT, VSU