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PR-2023-0804-135725



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 213-5-155-2024-7-0-0

PR No.: GF-2023-08-01384

Date: 08-04-2023

Dept./Office: FMO

Category: **IT Supplies and
Equipment**

Section/End-User: Jocelyn T. Co

Project Title/Code: ODFM 2024

Funding Source: **General Fund - MOOE**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	3	600.00		1,800.00
2	Epson 001 ink, Cyan, Genuine	btls	3	350.00		1,050.00
3	Epson 001 ink, Magenta, Genuine	btls	3	350.00		1,050.00
4	Epson 001 ink, Yellow, Genuine	btls	3	350.00		1,050.00
5	External Hard Drive, 1 TB	unit	2	3,000.00		6,000.00

Specification:

Transcend TS1TSJ25M3 Slim 1TB Portable Hard Drive (Green) with 3 YEARS

- Capacity: 1TB
- Connection interface: USB 2.0/3.0
- Storage Media: 2.5" SATA HDD
- Op. Voltage: USB DC 5V
- Size :129.5mm x 82.4mm x 20.4mm
- Weight: 216g

6	Ink Cartridge, HP704, black	pcs	6	595.00		3,570.00
7	Ink Cartridge, HP704, tri color	pcs	6	595.00		3,570.00
8	Ink HP GT51 Black (K), Genuine	btls	6	500.00		3,000.00
9	Ink HP GT52 Cyan (C), Genuine	btls	4	500.00		2,000.00
10	Ink HP GT52 Magenta (M), Genuine	btls	4	500.00		2,000.00
11	Ink HP GT52 Yellow (Y), Genuine	btls	4	500.00		2,000.00
TOTAL						27,090.00

Purpose: For Office Use

Checked by:

DIONESIO I. ESTUPA

TWG - IT Supplies and Equipment

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:	Requested by: 	Noted by: 	Approved by: 
Printed Name:	JOCELYN T. CO	LOUELLA C. AMPAC	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU