

SCAN HERE



PR-2024-1205-239391



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-111824-0793**Dept./Office: **PIPDMO**PR No.: **STF-2024-12-03275**Date: **12-05-2024**Section/End-User: **Adriel Efraim V. Cunanan**Category: **Office Equipment**Funding Source: **Special Trust Fund**Project Title/Code: **PIPDMO-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Epson 001 ink, Black, 127ml, Genuine	btls	3	600.00		1,800.00
2	Epson 001 ink, Cyan, Genuine	btls	3	350.00		1,050.00
3	Epson 001 ink, Magenta, Genuine	btls	3	350.00		1,050.00
4	Epson 001 ink, Yellow, Genuine	btls	3	350.00		1,050.00
5	Ink, Brother BT5000C Cyan	btls	1	500.00		500.00
6	Ink, Brother BT5000M Magenta	btls	1	500.00		500.00
7	Ink, Brother BT5000Y Yellow	btls	1	500.00		500.00
TOTAL						6,450.00

Purpose: for office use

Checked by:

NORMAN O. VILLAS

Funds Available:

ALICIA M. FLORES *TF-OMRE*

TWG - Office Equipment

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	ADRIEL EFRAIM V. CUNANAN	MARCELO T. ABRERA JR.	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU

SCAN HERE



PR-2024-1205-239392



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-111824-0793**

Dept./Office: **PIPDMO**

PR No.: **STF-2024-12-03276**

Date: **12-05-2024**

Section/End-User: **Adriel Efraim V. Cunanan**

Category: **Office Supplies**

Funding Source: **Special Trust Fund**

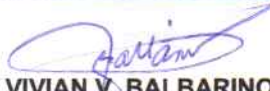
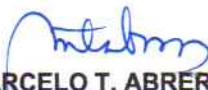
Project Title/Code: **PIPDMO-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Battery, Rechargeable, AA (4pcs) w/ Charger	set	1	3,680.00		3,680.00
Specification: ?Input: AC100-240V 50-60Hz ?Output: DC1.5 V AA 550mA x4 / AAA 275mA x4 ?Charging Control: checks voltage and temperature of battery automatically ?Indicator: LED x 4 ?Charging: ON, Fully charged: OFF ?Charger battery: AA x 1, 2, 3, 4 / AAA x 1, 2, 3, 4 cells						
2	Battery, Rechargeable, Nickel-Metal Hydride, Size: AA, 2 pcs/pack	pack	1	785.00		785.00
3	Battery, Rechargeable, Nickel-Metal Hydride, Size: AAA, 2 pcs/pack	pack	2	785.00		1,570.00
4	Date stamp, 10 years advance or more	pcs	1	195.00		195.00
5	Envelope, Expanding, with garter tie, brown, long	pc	32	20.00		640.00
6	EPSON INK btl 664 black	btl	4	500.00		2,000.00
7	Folder, File, Long, 14pts, White	piece	34	10.00		340.00
8	Paper, Bond, A4, S-24, 80 gsm	reams	20	289.00		5,780.00
Specification: bright white, high premium quality						
9	Soap, Dishwashing Paste 400g	tubes	5	90.00		450.00
Specification: • Scent: Lemon/ Kalamansi						
10	Stamp Pad, 4 x 2.75" (Purple)	pc	1	60.00		60.00
11	Stapler, Heavy Duty, 23/6-23/23 (210 sheets), Black	pcs	1	1,500.00		1,500.00
Specification:						

210 sheets stapling capacity, durable all-metal components, full 2-5/8" throat depth

12	String Doormat/Rug/Basahan	pieces	3	100.00		300.00
Specification: ?Product Description ?Size (LxW): 21 x 15 inch ?Rugs in assorted printed colors and designs ?Handy made with high quality ?Cotton						
13	Tissue, Bathroom, 2 Ply, 12rolls/pack	pack	5	250.00		1,250.00
TOTAL						18,550.00

Purpose: for office use

Checked by:  VIVIAN V. BALBARINO TWG - Office Supplies <i>8 1-21-25</i>		Funds Available:  ALICIA M. FLORES <i>W TF-0426</i> HEAD, BUDGET OFFICE	
Signature: Printed Name: Designation:	Prepared by:  ADRIEL EFRAIM V. CUNANAN	Noted by:  MARCELO T. ABRERA JR. UNIT HEAD, PROJECT LEADER	Approved by:  PROSE IVY G. YEPES PRESIDENT, VSU