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PR-2022-0620-39694



Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

Dept./Office: **DGE**PR No.: **GF-2022-06-00841**Date: **06-20-2022**Section/End-User: **Haide B. Cuevas**Category: **Food & Food  
Ingredients**Funding Source: **General Fund - MOOE**Project Title/Code: **DGE- General Fund 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	<b>Meals/Lunch</b>	packs	10	200.00		2,000.00
<b>Specification:</b> Lunch for FFD Working Committees/Guests						
2	<b>Mineral Bottled Water</b>	pcs	13	15.00		195.00
<b>Specification:</b> Mineral Bottled Water, at least 350mL						
3	<b>Snacks</b>	set	13	50.00		650.00
<b>Specification:</b> <ul style="list-style-type: none"> <li>• with drinks</li> <li>• Should be packed individually</li> </ul>						
<b>TOTAL</b>						<b>2,845.00</b>

Purpose: For the Professional Regulatory Board of Geodetic Engineering Inspection and Monitoring

Checked by:  <b>JULIOUS B. CERNA</b>		Funds Available:  <b>ALICIA M. FLORES</b>	
TWG - Food & Food Ingredients		HEAD, BUDGET OFFICE	
Signature:	Requested by:  <b>HAIDE B. CUEVAS</b>	Noted by:  <b>JANNET C. BENCURE</b> Head, DGE	Approved by:  <b>EDGARDO E. TULIN</b>
Printed Name:	<b>HAIDE B. CUEVAS</b>	<b>JANNET C. BENCURE</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU