



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 206-1-3029-2023-6-0-0

PR No.: STF-2023-07-01295

Date: 07-27-2023

Dept./Office: QAC

Category: Office Furniture & Fixture

Section/End-User: Daisy E. Pantorilla

Funding Source: Special Trust Fund

Project Title/Code: QAC Office Equipment - 2023

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Chair	pieces	5	5,000.00		25,000.00
<p>Specification:</p> <p>with arm rest</p> <p>at least (580mmx600mx890-990mm)</p> <p>butterfly mechanism = 360 Degree Swivel Seat</p> <p>backrest: Polypropylene (Pp) Plastic With New Foam Covered With Mesh Fabric</p> <p>seat: Plywood Seatpad With Injection Molded Foam, Covered With Polyester Fabric</p> <p>arm: Polypropylene plastic</p> <p>base: Chrome finish, Adjustable lumbar support, pneumatic seat height adjustment</p>						
2	Office Table	pc	5	4,000.00		20,000.00
<p>Specification:</p> <p>?Laminated Wood,</p> <p>?One Long Drawer with 3 Side Drawers,</p> <p>?2 Top Drawers with Locks,</p> <p>?color: Gray, Wenge,</p> <p>?Dimension: at least W22.75? x L47.25? x H29.5?</p>						
TOTAL						45,000.00
Purpose: For office use						
Checked by: <div>LEO A. MAMOLO</div> <div>TWG - Office Furniture & Fixture</div>				Funds Available: <div>ALICIA M. FLORES</div> <div>HEAD, BUDGET OFFICE</div>		
Signature:	Requested by: <div>DAISY E. PANTORILLA</div> <div>END USER</div>	Noted by: <div>ROTACIO S. GRAVOSO</div> <div>UNIT HEAD, PROJECT LEADER</div>		Approved by: <div>EDGARDO E. TULIN</div> <div>PRESIDENT, VSU</div>		