



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **CME**

PR No.: **GF-2022-02-00116**

Date: **02-16-2022**

Section/End-User: **Moises Neil V. Serio**

Category: **Transportation**

Funding Source: **General Fund - MOOE**

Project Title/Code: **VSU-FTP-3c**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Vehicle/Van Rental	day	6	5,000.00		30,000.00

Specification:

Rental and Route Condition:

- VSU to whole Leyte, Southern Leyte and whole Biliran Province.
- Inclusive of all consumables (lubricants, fuels and filters)
- Inclusive of vehicle maintenance and repair
- Inclusive of driver expenses
- Vehicle must be able to traverse in/to a road not normally travelled by regular van

	TOTAL					30,000.00
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Purpose: **Project Supplies and Materials**

Checked by: MARLON G. BURLAS TWG - Transportation	Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE
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Signature: Printed Name: Designation:	Requested by: MOISES NEIL V. SERIO END USER	Noted by: MOISES NEIL V. SERIO UNIT HEAD, PROJECT LEADER	Approved by: EDGARDO E. TULIN PRESIDENT, VSU
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