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PR-2024-0208-177359



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 246-1-1551-2024-1-0-34

Dept./Office: DSO

PR No.: STF-2024-02-00471

Date: 02-08-2024

Section/End-User: Junard C. Gucela

Category: Awards & Tokens

Funding Source: Special Trust Fund

Project Title/Code: Student Development fund 2024

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	VSU Mugs for Tokens	pcs	8	200.00		1,600.00
Specification: VSU Mug with VSU approved Branding elements like the VSU logo, color schemes, or other branding elements will be done with the utmost respect and in compliance with the designated guidelines.						
TOTAL						1,600.00
Purpose: For Valentines Concert						
Checked by: ULDERICO B. ALVIOLA TWG - Awards & Tokens				Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE		
Signature:	Prepared by: JUNARD C. GUCELA	Noted by: CHONA A. BRIT UNIT HEAD, PROJECT LEADER		Approved by: DANIEL LESLIE S. TAN PRESIDENT, VSU		