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PR-2023-0810-136998

DP 8/11/23



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : 180-5-605-2024-7-0-0

PR No.: GF-2023-08-01550

Date: 08-10-2023

Dept./Office: OUS

Category: IT Supplies and
 Equipment

Section/End-User: Antonieta D. Israel

Funding Source: General Fund - MOOE

Project Title/Code: OUS

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Toner, NPG 67, Black for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	pieces	2	8,400.00		16,800.00
2	Toner, NPG 67, Cyan for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	pieces	2	10,500.00		21,000.00
3	Toner, NPG 67, Magenta for Canon C3320 Image Runner advance (photocopier, printer/scanner) machine	pieces	2	10,500.00		21,000.00
4	Toner, NPG 67, Yellow for Canon C3320 Image Runner Advance (photocopier, printer/scanner) machine	pcs	1	10,500.00		10,500.00
TOTAL						69,300.00

Purpose: For office use

Checked by:

[Signature]
DIONESIO I. ESTUPA

Funds Available:

[Signature]
ALICIA M. FLORES
 HEAD, BUDGET OFFICE

TWG - IT Supplies and Equipment

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	ANTONIETA D. ISRAEL	GUIRALDO C. FERNANDEZ JR.	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU