

SCAN HERE



PR-2022-0907-60934



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **PRCRTC**Section/End-User: **Cynthia Dolores V. Godoy**Funding Source: **Special Trust Fund**PR No.: **STF-2022-09-01448**Date: **09-07-2022**Category: **IT Supplies and Equipment**Project Title/Code: **CASL 2022- 3**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink cartridge Cannon Pixma 810 black	pc	2	1,100.00		2,200.00
2	Ink Cartridge Canon Pixma 811 Color	pcs	2	1,400.00		2,800.00
3	Ink, Epson, genuine (C) T664, 70 ml	pieces	1	350.00		350.00
4	Ink, Epson, genuine (M) T664, 70 ml	pieces	1	350.00		350.00
5	Ink, Epson, genuine, (BK) T664, 70 ml	pieces	1	350.00		350.00
6	Ink, Epson, genuine, (Y) T664, 70 ml	pieces	1	350.00		350.00
TOTAL						6,400.00

Purpose: For CASL use

Checked by:

MICHAEL ANTHONY JAY B. REGIS

Funds Available:

ALICIA M. FLORES

TWG - IT Supplies and Equipment

HEAD, BUDGET OFFICE *casl*

Signature:

Printed Name:

Designation:

Requested by:

CYNTHIA DOLORES V. GODOY

END USER

Noted by:

MAE ANN A. BRAVO

UNIT HEAD, PROJECT LEADER

Approved by:

EDGARDO E. TULIN
PRESIDENT, VSU *9/14/22*