

# Republic of the Philippines VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

# **PURCHASE REQUEST**

PPMP No.: PPMP-2025-052625-1202

Dept./Office: URSO

PR No.: IGP-2025-05-00683

Date: 05-29-2025

Section/End-User: Marily V. Seville

Category: Office

**Equipment and Appliances** 

Funding Source: Income Generating Project -

Project Title/Code: URS-2025

MOOE

| Item | Item Description                     | Unit | Qty | Unit Cost | PAR/ICS | Total Cost |
|------|--------------------------------------|------|-----|-----------|---------|------------|
| 1    | Air Condition, Split type, Inverter, | set  | 1   | 45,000.00 |         | 45,000.00  |

## Specification:

Type: Inverter, SplitCapacity: 1.5 HPWattage: 1250 Watts

• EER Rating: 14.26

Cooling Capacity: At least 12,500 kJ/hr

- Features:
  - WindFree Technology
  - Digital Inverter Boost
  - · Fast Cooling
  - Easy Filter Plus
  - o DuraFin
  - Triple Protector Plus
  - Quiet Mode
  - Single User Mode
- Refrigerant: R32
- · Includes:
  - Remote control
  - Mounting bracket
  - 12x Tapping screws
  - 4x Rubber feet (Outdoor package)
  - o 2x Remote control batteries
  - Free installation
  - One-year warranty on parts and services
- Mounting: Wall mounted
- Energy Efficiency: EER rating above 10

| Heavy Duty Office Printer, Scanner and Photocopier | 25,000.00 | 25,000.00 |
|--|-----------|-----------|
|--|-----------|-----------|

Specification:

**Printer Type:** 

ctions: Print, Scan, Copy, Fax with ADF (Automatic Document Feeder)

#### ing Speed:

- Photo Default (10 x 15 cm / 4 x 6"):
  - o Border: Approx. 69 sec per photo
  - o Borderless: Approx. 90 sec per photo
- . Draft, A4 (Black / Colour): Up to 33 ppm / 15 ppm
- ISO 24734, A4 Simplex (Black / Colour): Up to 10 ipm / 5.0 ipm
- First Page Out Time from Ready Mode (Black / Colour): Approx. 10 sec / 16 sec

### Copy Function:

- · Copy Quality: Draft / Standard / Best Quality
- · Maximum Copies from Standalone: 99 copies
- Reduction / Enlargement: 25% 400%, Auto Fit Function
- Maximum Copy Resolution: 600 x 600 dpi
- Maximum Copy Size: Legal
- ISO 29183, A4 Simplex Flatbed (Black / Colour): Up to 7.7 ipm / 3.8 ipm

#### Scan Function:

- Scanner Type: Flatbed Colour Image Scanner
- Sensor Type: CIS (Contact Image Sensor)
- Optical Resolution: 1200 x 2400 dpi
- Maximum Scan Area: 216 x 297 mm (8.5 x 11.7")
- Scanner Bit Depth (Colour): 48-bit input, 24-bit output
- · Scanner Bit Depth (Grayscale): 16-bit input, 8-bit output
- · Scanner Bit Depth (Black & White): 16-bit input, 1-bit output
- Scan Speed (Flatbed / ADF Simplex):
  - o 200 dpi, Black: 12 sec / 4.5 ipm
  - o 200 dpi, Colour: 29 sec / 4.5 ipm

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|--|-------------------------------|-------------------------|--|--------------------|--|
|  | TOTAL                         |                         |  | 70,000.00          |  |
| Purpose: Equi  | pment & supplies needed for t | he upcoming review prog | gram in August   |                    |  |
| Checked by:  | NORMAN O. VILLAS              |                         | Funds Available:  ALICIA M. FLORES   |                    |  |
| TWG - Office Equipment and Appliances  |                               |                         | HEAD, BUDGET OFFICE 9 442  |                    |  |
| Signature:<br>Printed Name:  | MARILY V. SEVILLE             |                         | LZ. COMPENDIO  | PROSE IVY G. YEPES |  |
| Designation:   | CLERK/dDRC                    | UNIT HEAD, P            | PROJECT LEADER   | V PRESIDENT, VSU   |  |