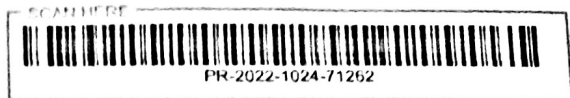




Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



PURCHASE REQUEST

Dept./Office: **OVPPRGAS**

PR No.: **GF-2022-10-02164**

Date: **10-24-2022**

Section/End-User: **Dilberto O. Ferraren**

Category: **Office Supplies**

Funding Source: **General Fund - MOOE**

Project Title/Code: **PRCRTC 114**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Alcohol, Ethyl, 70% solution, 500mL	btls	2	125.00		250.00
Specification: ?Eliminates at least 99.9% of germs ?Safe on skin ?At least 70% solution Rubbing alcohol ?Each 100ml contains at least 70ml Ethyl Alcohol and at least 10 mg Triclosan ?Brand offer should be at least 10 years in the market ?at least 5 years expiry						
2	Alcohol, Isopropyl, 70% solution, 500mL	btls	2	140.00		280.00
3	Meter Stick, wood, 100 cm, yellow background w/ black markings	pieces	4	150.00		600.00
4	Paper, Bond, A4, S-24, 80 gsm	reams	3	289.00		867.00
Specification: bright white, high premium quality						
5	Pen, Permanent Marker, black, broad tip	pieces	5	60.00		300.00
6	Pen, Permanent Marker, black, fine tip	pieces	5	60.00		300.00
7	Pen, Permanent Marker, blue, broad tip	pieces	5	60.00		300.00
8	Pen, Permanent Marker, blue, fine tip	pieces	5	60.00		300.00
9	Pencil, #2, Medium, Yellow, 12pcs/box	Box of 12's	1	120.00		120.00
Specification: ?Attr. Pencil Medium #2 with black lead ?Color: Yellow ?Packaging Size: 12 pencils per box						
10	Pencil, Lead, #2, w/ eraser	pieces	10	10.00		100.00
11	Tape, Masking, 1" x 25 yards	rolls	4	48.00		192.00

Type, Masking, 2" x 25 yards		rolls	4	95.00	380.00
TOTAL					3,989.00
Purpose: project use					
Checked by:					
 NELLO D. GORNE TWG - Office Supplies				Funds Available:  ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Requested by:		Noted by:		Approved by:
Printed Name:	DILBERTO O. FERRAREN		DILBERTO O. FERRAREN		EDGARDO E. TULIN
Designation:	END USER		UNIT HEAD, PROJECT LEADER		PRESIDENT, VSU