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PR-2024-0401-188727

4/3/24 *dfm*

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
 Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No. : 177-5-1029-2024-0-0-0

PR No.: GF-2024-04-00970

Date: 04-01-2024

Dept./Office: GRC

Category: Food & Food  
 Ingredients

Section/End-User: Anna Bea S. Hoyla

Funding Source: General Fund - MOOE

Project Title/Code: GRC / GAD / ASHU

| Item #                                                                                                                                                                                                   | Item Description            | Unit   | Qty | Unit Cost                                                                        | PAR/ICS                         | Total Cost             |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------|--------|-----|----------------------------------------------------------------------------------|---------------------------------|------------------------|
| 1                                                                                                                                                                                                        | Meals (Buffet Style) Menu#1 | person | 50  | 360.00                                                                           |                                 | 10,000.00<br>18,000.00 |
| Specification:<br><ul style="list-style-type: none"> <li>• Rice/Bread ✓</li> <li>• Bam.e ✓</li> <li>• Chicken ✓</li> <li>• Fruits/Dessert ✓</li> <li>• Drinks ✓</li> <li>• Venue Decoration ✓</li> </ul> |                             |        |     |                                                                                  |                                 |                        |
| 2                                                                                                                                                                                                        | Snacks AM                   | set    | 100 | 80.00                                                                            | MARIA AURORA TERESITA W. TABADA | 8,000.00               |
| Specification:<br><ul style="list-style-type: none"> <li>• Bam.e</li> <li>• fresh juice</li> </ul>                                                                                                       |                             |        |     |                                                                                  |                                 |                        |
| 3                                                                                                                                                                                                        | Snacks PM                   | packs  | 100 | 80.00                                                                            |                                 | 8,000.00               |
| Specification:<br><ul style="list-style-type: none"> <li>Bam.e</li> <li>fresh juice</li> </ul>                                                                                                           |                             |        |     |                                                                                  |                                 |                        |
| <b>TOTAL</b>                                                                                                                                                                                             |                             |        |     |                                                                                  |                                 | <b>34,000.00</b>       |
| Purpose: <i>Pleasures Beyond 60 Life After 60</i><br>Centennial Founding Anniversary (Aesthetic Day for Senior Citizens) 11 April 2024 at RDE Hall                                                       |                             |        |     |                                                                                  |                                 |                        |
| Checked by:<br><b>JULIOUS B. CERNA</b><br><i>3/24/24</i>                                                                                                                                                 |                             |        |     | Funds Available:<br><b>ALICIA M. FLORES</b><br>HEAD, BUDGET OFFICE               |                                 |                        |
| Prepared by:<br><b>ANNA BEA S. HOYLA</b><br>CLERK                                                                                                                                                        |                             |        |     | Noted by:<br><b>MARIA AURORA TERESITA W. TABADA</b><br>UNIT HEAD, PROJECT LEADER |                                 |                        |
| Signature:<br>Printed Name:<br>Designation:                                                                                                                                                              |                             |        |     | Approved by:<br><b>DANIEL LESLIE S. TAN</b><br>PRESIDENT, VSU                    |                                 |                        |