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PR-2022-0823-57201



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **OHIGP**PR No.: **STF-2022-08-01147**Date: **08-23-2022**Section/End-User: **Marvin B. Bandalan**Category: **Office Supplies**Funding Source: **Special Trust Fund**Project Title/Code: **VSU-GBR 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Broom, Stick Broom, Tukog	pc	25	35.00	MARVIN B. BANDALAN	875.00
Specification: ?Good Quality Broom Stick ?Approx. 370pcs per stick bundle						
2	Floor Mop with wooden handle, heavy duty	pcs	5	240.00		1,200.00
3	Nylon, #300, for grass cutter	kl	9	450.00	MARVIN B. BANDALAN	4,050.00
4	Pail, Utility, Plastic, at least 16 liter cap,	pieces	10	250.00	MARVIN B. BANDALAN	2,500.00
5	Toilet Bowl Cleaner, at least 1 gallon	gal	10	395.00	MARVIN B. BANDALAN	3,950.00
TOTAL						12,575.00

Purpose: For GBR use

Checked by:		Funds Available:	
 DOREEN B. ALBA NELLO D. GORNE		 ALICIA M. FLORES	
TWG - Office Supplies		HEAD, BUDGET OFFICE	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	MARVIN B. BANDALAN	 ARGINA M. POMIDA	 EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU