



## PURCHASE REQUEST

Dept./Office: **CVM**PR #: **GF-2021-08-00708**Date: **08-31-2021**Section/End-User: **Noel C. Bustillo**Category: **Office Furniture & Fixture**Funding Source: **General Fund - MOOE**Project Title/Code: **DVPCS a.III.b.I 2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Office Table	pc	2	4,000.00		8,000.00

**Specification:**

- Laminated Wood,
- One Long Drawer with 3 Side Drawers,
- 2 Top Drawers with Locks,
- color: Gray, Wenge,
- Dimension: at least W22.75? x L47.25? x H29.5?

	<b>TOTAL</b>					<b>8,000.00</b>
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Purpose: office use

Checked by:	 <b>NORMAN O. VILLAS</b>	Funds Available:	 <b>MYRNA S. PANCHITO</b>
	TWG - Office Furniture & Fixture		HEAD, BUDGET OFFICE
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	<b>NOEL C. BUSTILLO</b>	<b>EUGENE B. LAÑADA</b>	<b>EDGARDO E. TULIN</b>
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU