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PR-2024-1002-227222



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-092524-0593**PR No.: **GF-2024-10-01944**Date: **10-02-2024**Dept./Office: **DME**Category: **Office**Section/End-User: **ANTONETTE S. CRUZ****Equipment and Appliances**Funding Source: **General Fund - MOOE**Project Title/Code: **DME GF-2025**






Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Laminator Machine, A3	unit	1	5,000.00		5,000.00

Specification:

- **Type:** Laminator Machine
- **Size Compatibility:** A3 & A4
- **Features:**
 - Heavy-duty construction
 - Infrared heating system
 - Adjustable temperature control
 - Overheating protection

	TOTAL					5,000.00
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Purpose: For office use

Checked by:	 NORMAN O. VILLAS	Funds Available:	 ALICIA M. FLORES 201-2025
	SWG - Office Equipment and Appliances		HEAD, BUDGET OFFICE
Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	 ANTONETTE S. CRUZ	 VIC ANGELO L. IMPAS	 PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU