



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2024-080924-0343**PR No.: **STF-2024-08-01528**Date: **08-12-2024**Dept./Office: **PO PLANNING**Category: **Food & Food
Ingredients**Section/End-User: **Roslyn T. Solano**Project Title/Code: **International University Cooperation
Project**Funding Source: **Special Trust Fund**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Breakfast (Buffet Style) #1	person	15	150.00 200.00		2250 3,000.00
Specification: - HAM - BACON - OMELLETE - RICE - LONGANISA - COFEE/MILK/MILO/JUICE - MINERAL BOTTLED WATER ⁵⁰⁰ (350 ml) with venue inside the campus (Tables and Chairs)						
2	Lunch (Buffet Style) Menu#2	pcs	92 95 70	200.00 250.00		14,000 23,750.00
Specification: - Rice - Humba - Chopsuey - Fish - Vegetable Salad - Softdrinks (300 ml) With free venue for dining (tables and chairs) Buffet Style						
3	Meals Dinner (Buffet style)	packs	25	250.00		6,250.00
Specification: Seafood Curry or any seafood menu Pork Humba or any pork menu Pesto Pasta or any pasta menu Garden Salad or and salad menu with venue inside the campus						

Buko/Mango Pandan Salad

Softdrinks or juice

With flowing coffee

4	Meals Dinner (Buffet Style) Menu#1	person	58 48 96	300	360.00	96	14,400	20,880.00
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Specification:

Buffet style (with tables and chairs)

- Rice • Seafood Curry (fish, shrimp, squid & shells)
- Chicken Cordon Blue • Lasagna Supreme
- Buko/Mango Pandan Salad • Softdrinks
- ~~with lechon 35-40kls~~
- ~~with cocktail drinks Rate 360 of 120 persons~~

no/venue inside the campus

5	Snacks AM (#2)	packs	60	80.00	100.00	96	4,800	6,000.00
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Specification:

- Empanada at least 2 pcs or meat bread or any equivalent
- Mineral Bottled Water or Softdrinks

6	Snacks PM (#7)	packs	100	80.00	100.00	96	8,000	10,000.00
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Specification:

- Spaghetti or Carbonara or equivalent
- Mineral Bottled Water or Soft-Drinks (500 mL) (300 mL)

49,700 96

TOTAL								69,880.00
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Purpose: Activities for the Meetings and Discussions with European visitors of the IUC Project on August 16-20, 2024

Checked by:

Julius Cerna
8/14/24

Funds Available:

Alicia M. Flores
Univ. wide

TWG - Food & Food Ingredients

HEAD, BUDGET OFFICE

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	ROSLYN T. SOLANO	MOISES NEIL V. SERIÑO	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU