



PURCHASE REQUEST

Dept./Office: **CAFS**PR #: **GF-2021-09-00776**Date: **08-27-2021**Section/End-User: **Remenita J. Solis**Category: **IT Supplies and Equipment**Funding Source: **General Fund - MOOE**Project Title/Code: **CAFS2022**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Ink, Epson 003,Genuine Black 65mL	btl	10	350.00		3,500.00
2	Ink, EPSON 003,Genuine Cyan 65mL	btl	3	350.00		1,050.00
3	Ink, EPSON 003,Genuine Magenta 65mL	btl	3	350.00		1,050.00
4	Ink, EPSON 003,Genuine Yellow 65mL	btl	3	350.00		1,050.00
TOTAL						6,650.00

Purpose: office supplies

Checked by: <div style="text-align: center;"> NORMAN O. VILLAS </div>		Funds Available: <div style="text-align: center;"> MYRNA S. PANTOJA </div>	
TWG - IT Supplies and Equipment		HEAD, BUDGET OFFICE <i>Ambl od CAFS</i>	
Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	REMENITA J. SOLIS	VICTOR B. ASIO	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU