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PR-2024-1010-229656



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-093024-0739**PR No.: **GF-2024-10-02824**Date: **10-10-2024**Dept./Office: **DALL**Category: **Office Furniture
& Fixture**Section/End-User: **Ma. Isalie A. Notarte**Funding Source: **General Fund - MOOE**Project Title/Code: **DALL Advance Education for 2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Steel Cabinet, 4 Drawers w/ lock, Vertical, Dirty White	pieces	1	11,000.00		11,000.00

Specification:

- **Dimensions:** 46 cm (W) x 62 cm (L) x 133 cm (H) (1 inch = 2.54 cm)
- **Weight:** 37 kg
- **Material:** Pure steel
- **Steel Thickness:** 0.7-1.2 mm
- **Drawers:** 4 vertical steel drawers

TOTAL						11,000.00
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Purpose: DALL_Advance Ed._ Office Furniture needed for 2025

Checked by:

PAULINE S. CAINTIC

Funds Available:

ALICIA M. FLORES
 HEAD, BUDGET OFFICE

TWG - Office Furniture & Fixture

Signature:	Prepared by:	Noted by:	Approved by:
Printed Name:	MA. ISALIE A. NOTARTE	MARIA VANESSA E. GABUNADA	PROSE IVY G. YEPES
Designation:		UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU