



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

PPMP No. : **PPMP-2025-070325-1282**PR No.: **STF-2025-07-00784**Date: **07-07-2025**Dept./Office: **PPO**Category: **Professional Services**Section/End-User: **Alfe Mae Ann E. Marinay**Funding Source: **Special Trust Fund - MOOE**Project Title/Code: **SWAGGING-2025**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	SWAGGING FOR ALPHA GENNA CLOTHS FOR GRADUATION CEREMONY 2025	lot	1	10,000.00		10,000.00
	TOTAL					10,000.00

Purpose: **SWAGGING FOR 2025 GRADUATION CEREMONY**

Checked by: ELIZABETH S. QUEVEDO TWG - Professional Services		Funds Available: ALICIA M. FLORES HEAD, BUDGET OFFICE	
Signature:	Prepared by: ALFE MAE ANN E. MARINAY	Noted by: RODEN D. TROYO UNIT HEAD, PROJECT LEADER	Approved by: FROSE W. G. YEPES PRESIDENT, VSU