

GRC

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PR-2024-0830-219612

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Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

## PURCHASE REQUEST

PPMP No.: 177-5-1029-2024-0-0-0

Dept./Office: GRC

PR No.: GF-2024-08-01614

Date: 08-30-2024

Section/End-User: Letty Jean C. Lor

Category: Trainings

Funding Source: General Fund - MOOE

Project Title/Code: GRC / GAD / ASHU

Item #	Item Description	Unit	Qty	Unit Cost	PAR/CS	Total Cost
1	Accommodation and Meals Package	pc	40	4,500.00	LETTY JEAN C. LOR	180,000.00

**Specification:**

Accommodation and Meal package per person for GAD/GRC Training/Workshop/Seminar for 3 days and 2 nights.

**Inclusions:**

Room accommodation

Venue and Sounds

Internet Connection

Snacks &amp; Coffee/Water

Meals

for Training & Seminar : Include Insurance of RPs.

TOTAL						180,000.00
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Purpose: Seminar-Workshop on the Preparation of the VSU GAD Agenda

September 23-25, 2024

Checked by:

JULIOUS B. CERNA

TWG - Trainings

Funds Available:

ALICIA M. FLORES

HEAD, BUDGET OFFICE

Signature:

Printed Name:

Designation:

Prepared by:

LETTY JEAN C. LOR

Noted by:

MARIA AURORA TERESITA W. TABADA

UNIT HEAD, PROJECT LEADER

Approved by:

PROSE IVY G. YEPES

PRESIDENT, VSU