



Republic of the Philippines
VISAYAS STATE UNIVERSITY
 Visca, Baybay City, Leyte

PURCHASE REQUEST

Dept./Office: **DFS**

Section/End-User: **Noessa C. David**

Funding Source: **General Fund - MOOE**

PR No.: **GF-2022-09-01815**

Date: **09-14-2022**

Category: **IT Supplies and Equipment**

Project Title/Code: **DFS-Higher Education 2023**

Item #	Item Description	Unit	Qty	Unit Cost	PAR/ICS	Total Cost
1	Computer Keyboard USB	pcs	3	400.00	ANATOLIO N. POLINAR	1,200.00
Specification: ?Standard Keyboard with 104 Keys ?USB Connection ?Low Profile Key Caps ?Minimum Key Noise ?Laser Printing for Key Layout ?Spill Resistant Design						
2	Desktop Computer (i7), 11th Gen, 8GB RAM	unit	1	45,000.00	ANATOLIO N. POLINAR	45,000.00
Specification: ?Processor: Intel® Core™ i7-11700 or higher ?Chipset: Intel® H510 with ultradurable capacitors ?Graphics: Intel® UHD Graphics 750 ?Memory: at least 8 GB Dual Channel, DDR4 at 3200MHz ?Expansion Slots: 1 x M.2, 2 x PCI-e x 1, 1 x PCI-e x 16 ?SATA: 4 x SATA 6Gb/s *1 ?Storage: at least 250 GB M.2 SSD ?Operating System: Genuine Windows 10 Home ?Power Supply: at least 500 W Peak with ATX case ?Monitor: 24" LED IPS Full HD ?Keyboard and Mouse						
3	External Hard Disk Drive (Portable, 1TB), USB 3.1	unit	1	3,000.00		3,000.00
Specification: ?Shock-absorbing ?Interface: USB 3.1 (Max.5Gb/s) ?Capacity: 1TB ?Texture: Plastic/Rubber ?Operating Voltage: DC 5V, 900mA						

?System Requirements: Windows XP / Vista / 7 / 8 / 8.1 / 10, Mac OS X 10.6 or later, Linux Kernel 2.6 or later

4	Flash Drive, at least 32GB USB 3.0	piece	1	800.00	ANATOLIO N. POLINAR	800.00
5	Ink, Epson 003, Genuine Black 65mL	btl	7	350.00	ANATOLIO N. POLINAR	2,450.00
6	Ink, EPSON 003, Genuine Cyan 65mL	btl	7	350.00	ANATOLIO N. POLINAR	2,450.00
7	Ink, EPSON 003, Genuine Magenta 65mL	btl	7	350.00	ANATOLIO N. POLINAR	2,450.00
8	Ink, EPSON 003, Genuine Yellow 65mL	btl	7	350.00	ANATOLIO N. POLINAR	2,450.00
9	Mouse, Wired, Optical, USB	pieces	5	210.00	ANATOLIO N. POLINAR	1,050.00

Specification:

?USB Port Connectivity

?Sensor: Optical

?DPI: 1600

?Work method: Wired

?Buttons: Left button, middle button, right button

?Scroll wheel direction: Two way

?Design highlights: Easy installation. 1600 DPI high-definition tracking engine. Anti-slip scroll wheel. Full-size, ambidextrous design

10	Rechargeable Wireless Keyboard and Mouse Set	unit	2	950.00	ANATOLIO N. POLINAR	1,900.00
----	--	------	---	--------	---------------------	----------

Specification:

?Rechargeable Office Wireless Keyboard and Mouse Set

?Size: 284*121*16 mm

?Weight: 280g

?Connection method: USB receiver/Bluetooth

11	UPS, at least 500 w	piece	2	2,550.00	ANATOLIO N. POLINAR	5,100.00
----	---------------------	-------	---	----------	---------------------	----------

Specification:

Recharging Time: at most 4 Hours

TOTAL						67,850.00
--------------	--	--	--	--	--	------------------

Purpose: For office use

Checked by:	Funds Available:
MICHAEL ANTHONY JAY B. REGIS	ALICIA M. FLORES
TWG - IT Supplies and Equipment	HEAD, BUDGET OFFICE

Signature:	Requested by:	Noted by:	Approved by:
Printed Name:	NOESSA C. DAVID	ANATOLIO N. POLINAR	EDGARDO E. TULIN
Designation:	END USER	UNIT HEAD, PROJECT LEADER	PRESIDENT, VSU